

Memo

01/08/2019

For our Liege Station we are looking for a :

**Duty Manager (M/F)**

**Primary Tasks :**

- Assist and implement good services within the Station unit
- Maintain applicable safety, security and quality standards
- Monitor and assure quality and service levels
- Supervision/control of staff assignment, reporting and absences
- Control of staff overtime
- Maintain good relations with customers and airport authorities
- Evaluate the staff

**Profile :**

- Cargo handling operational skills
- Willing to work in shifts
- Leadership skills
- Communication skills
- Above-average ability to work under pressure
- Ability to deal with conflicts
- Ability to think and act in a dynamic and innovative way
- Customer focus and quality awareness
- Dutch/French/English (spoken, written)

**We offer :**

- Full time permanent contract
- Competitive salary
- Fringe benefits (laptop, phone, meal vouchers, group insurance, hospital insurance)
- Company car after 6 months of service
- Immediate employment

When interested in this position, please send your CV before 15<sup>th</sup> of August 2019 to :  
[christine.lebacq@swissport.com](mailto:christine.lebacq@swissport.com)