



WE ARE LOOKING FOR A

OCC – FLIGHT OPERATIONS CONTROLLER

REFERENCE CODE: ASLB20-008

DEPARTMENT: Operations Control Centre

PURPOSE OF THE JOB



As a member of the cross functional OCC team, the Flight Operations Controller analyzes, controls and reports flight operations activities in order to meet Freighter Integrators and Airline customers needs and expectations.

KEY ACTIVITIES



Daily Flight Operations Plan

To realise the daily operations in the Operations Control Centre of ASL Airlines Belgium in Liege in order to co-ordinate and control the flight operations plan on the Global Air Network.

- Ensure flight follow-up (watch) for all Airline flights (ASLB, ASLE, WL).
- Manage the aircraft tail assignment to the routes taking into account noise restrictions, a/c operating limitations.
- Produce aircraft, crew disposals and technical fleet status reports and distribute it to all concerned parties in accordance with the published weekly programme.
- Maintain and update the weekly programme once published by the customer.
- Ensure all operational restrictions and limitations are not impairing the daily/ weekly programme in accordance with all published reports.
- Ensure runway slots are reflecting the changes to the air network. (Slot management).
- Ensure all parties, such as handling agents, airlines, etc are kept informed and have acknowledged all operational changes and requirements.
- Listen and communicate on ground radio.
- Promote and ensure an effective and good working relationship between the OCC and other LGG based departments in order to maximise co-operation and effectiveness amongst Operations.
- Maintain IS systems to ensure flight programme and information reflects all data, changes and operational restrictions accurately.
- Perform all parking control duties / Perform all tasks related to the parking control and parking allocation, including communication with customers, airport authorities and all involved parties.
- Ensure close and effective collaboration with all other members of the OCC and customers.
- Liaise with Flight Operations Officer to ensure all Flight Operations Officers' tasks are performed in a matter of effectiveness and perform all Flight Operations Officers' tasks when required.
- Report and escalate all issues impacting the air network to the hierarchy and people concerned.

- Actively control and support the air network in order to avoid any flight and service disruptions and establish contingencies when required.
- Establish various reports and handovers to ensure efficient communication and reporting.
- Critical and pro-active seeking of information impacting the operations.
- Assume responsibility for various other tasks as directed by the OCC Duty Manager such as updating the I-folders with all contact details for handling, fueling, ATC on Network airports.

Communication

- Promote and ensure a good-working relationship between the ASLB Control Centre and the other Liège-based departments in order to maximise co-operation amongst Operations.

REQUIREMENT & QUALIFICATIONS



- International express or logistics industry background.
- Minimum of 2 years' experience within a major airline environment, preferably Flight Operations.
- Organisational awareness (structure and products and services).
- Knowledge of obtaining runway slots and over flight clearances.
- High demand for personal flexibility and operational stress management.
- Ability to work on own initiative in a deadline-driven and multicultural environment.
- Ability to manage multiple assignments while keeping the helicopter view to monitor the flight operations plan.
- Very good communication capability both internally and externally.
- Being computer literate, with knowledge of Windows, and Word for Windows.
- Fluent use of written and spoken English.
- To display a positive, open and cooperative behavior in order to facilitate a good relationship inside and outside the department, avoid and help to solve conflicts.
- To be rigorous, precise, well organized, solution orientated, proactive, etc.

TERMS AND CONDITIONS



- Permanent contract (CDI).
- 40h/week - Day & Night / Including Saturdays, Sundays and bank holidays (H24 / 7 days a week).

Want to take on board ? Apply now !

Register online and fill in the application form with CV and motivation letter via our job portal:

<http://jobs.aslairlines.be>